

18/332 Military Rd Cremorne - 9908 4511

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nsre.sydney

Tenancy Application Form

Please be advised that this application will only be processed once ALL details have been completed and copies of supporting documents attached. Each applicant must submit an individual application form.

Property Details

Address of Property:			
Lease Commencement Date:	Lease Term:	Rent Per Week:	
Have you inspected the property	<input type="checkbox"/> Yes <input type="checkbox"/> No	Property in a reasonably clean & fair condition	<input type="checkbox"/> Yes <input type="checkbox"/> No
Names of all other occupants in property			
Applications pending on other properties			<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of Adults:	Number of Children:	Number of Pets:	Number Vehicles:

Personal Details (100 points of ID required, please see second page)

Given Name(s):		Surname:	
Current address:			
Home Phone:		Work Phone:	
Mobile:	Email:	DOB:	

Rental History (Please attach Tenant Ledger)

Current Address:		Weekly Rent:
Name of Landlord/ Agent:		Phone:
Reason for Leaving:		
Do you have an existing RBO logon account you wish to use for your tenancy?		<input type="checkbox"/> Yes <input type="checkbox"/> No

Employment History (If self-employed please provide Statement of Income)

Are you Employed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Company Name:	Industry:	
Nature of Employment:	Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>	Casual <input type="checkbox"/>	Occupation/ Position:
Length of Employment:	Managers name:		Contact:	
Other sources of income (please specify)			Annual Salary:	

Additional information

Applications pending for other properties?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Has your tenancy ever been terminated?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been refused a rental property?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you in debt to another landlord or agent?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Deductions ever taken from your bond?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Anything affecting future rental payments?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Considering buying a property soon?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you currently own a property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you wish to be contacted about utilities?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a student?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Next of kin:	Relationship:	Phone:	
Reference 1:	Relationship:	Phone:	
Reference 2:	Relationship:	Phone:	
About you/ why is the property right for you?			

100 Points of Identification Checklist (Required)

Item	<input type="checkbox"/>	Points	Item	<input type="checkbox"/>	Points	Item	<input type="checkbox"/>	Points
Passport	<input type="checkbox"/>	40	Current Wage Advice	<input type="checkbox"/>	20	Electricity Account	<input type="checkbox"/>	15
Tenant Ledger/ Reference	<input type="checkbox"/>	40	Other Photo ID	<input type="checkbox"/>	20	Gas Account	<input type="checkbox"/>	15
Drivers License	<input type="checkbox"/>	30	Bank Statement	<input type="checkbox"/>	20	Medicare Card	<input type="checkbox"/>	15
Other Photo ID	<input type="checkbox"/>	20	Bank Debit/ Credit Card	<input type="checkbox"/>	20	Telephone Account	<input type="checkbox"/>	15

Disclaimer

All rents are to be paid calendar monthly in advance on the first of each month.

Calendar monthly rent is calculated as follows. e.g. \$500 per week ÷ 7 = \$71.43 x 365 = 26,071.43 ÷ 12 = \$2172.62

The holding fee is equivalent to one week's rent to hold the property for a period of 7 days only, starting from when the funds are received. The applicant understands that, should they decide not to enter into a tenancy agreement, and the premises are not let or otherwise occupied during the holding period, the landlord may retain the whole holding fee representing the rent that would have been paid during the holding period.

The applicant also acknowledges that the agent in question cannot confirm that any phone lines to the property are operable or able to be reconnected. The applicant understands that it is his/her responsibility to check with the telephone provider before proceeding with the tenancy to confirm the situation with the telephone line. Ensuring the main switch is in the off position for power connection remains the responsibility of the tenant.

The applicant has signed off on a Tenancy Privacy Statement / Collection Notice and a Tenant Declaration and our system is fully compliant with all industry standards and regulations. This act signing the form does allow third parties to release details of the tenant listed above for the purposes of processing a tenancy application under the Privacy Act.

Limiting use of your personal information: You can ask to limit how your information is used and/or disclosed. If your personal information is not provided to the agent/manager and/or you do not consent to the use of your personal information as specified above, the agent/manager may not be able to assist you with your application.

3. Your declaration

By submitting your application, you acknowledge and agree that:

(a) **(you are applying for the Property)** you are applying to lease the property listed on the application (Property) and you offer to rent the Property under a lease or rental agreement prepared on behalf of the Property owner;

(b) **(you've told the truth)** everything you have said and submitted in the application is true and up to date and you have not omitted any detail that might be relevant to assessing the application;

(c) **(the truth is important)** the agent/manager and Property owner rely on you telling the truth;

(d) **(it's the Property owner's call)** your application is subject to the Property owner's approval and the availability of the Property;

(e) **(others named in the application have consented)** where you have provided information identifying another person in this application, that person consents to the information being submitted;

(f) **(the application may take time)** it may take time to process your application (two business days or more);

(g) **(you understand the rental agreement)** you have been given an opportunity to review the lease or rental agreement and get advice or ask a question about any issue or aspect that you do not understand;

(h) **(you will pay the rent and bond)** you are able to pay the advertised rent and bond for the Property and will be able to do so for the life of the rental agreement;

(i) **(defaults will have consequences)** if you default under a rental agreement, the agent/manager may (subject to the law) terminate the lease and may disclose details of any such default to any person whom the agent/manager reasonably considers has an interest in receiving such information;

I acknowledge that I have chosen of my own free will to send my application to the agent/landlord/property manager listed in this application and their associated principals, agents and employees. I also acknowledge that I have reviewed, checked and approved the email address of the intended recipient being the agent/landlord/property manager and their associated principals, agents and employees and authorise North Sydney Real Estate to send all of the details contained in this application, including any documents that I attach, to this email address for the purposes of making an application for tenancy. I acknowledge that once the information contained in this application has been sent to this email address, that North Sydney Real Estate in no circumstance shall be liable for any damages arising out of or in any way connected with the manner in which this information is used. I also acknowledge that in no circumstance shall North Sydney Real Estate be liable for any damages arising out of or in any way connected with my use of 1form.com and its associated websites.

Applicant Name

Signature

Date